



KVMR BOARD MEMBER AGREEMENT

KVMR Mission: KVMR FM is a volunteer-based, listener-supported radio station fostering positive social change by entertaining, informing, and educating our community through the presentation of diverse music, cultural, news, and public affairs programming.

I, _____, understand that as a member of the Board of Directors of KVMR, I have a legal and moral responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization. I will act responsibly and prudently as its steward. As a member of the full Board, I will:

Determine and support KVMR's mission and purpose;

Support the Board's responsibility to hold the organization accountable to members and the public;

Approve and evaluate the organization's programs and services;

Establish and/or approve organizational policies and procedures;

Ensure effective organizational planning and implementation of plans;

Ensure adequate financial and operational resources;

Provide effective fiscal and legal oversight and ensure sound risk management;

Select and support the General Manager and review their performance;

Delegate fiscal, operational and administrative management to the General Manager; and
Direct any perceived omissions, challenges or criticisms of the organization to the Executive Committee.

FUNDRAISING: I understand that I will be expected to participate in Board of Directors fundraising activities. Participation is defined as a commitment of my time and personal financial contributions to the operating fund at a level that is meaningful to me. I will make KVMR one of my top priorities for philanthropic giving, maintain my annual membership in KVMR and consider contributing to capital campaigns.

COMMITTEE WORK: I will participate significantly in at least one standing board committee. I will attend at least 75% of the meetings of at least one committee.

CONFIDENTIALITY: I will treat as confidential all information related to the business of KVMR and personal knowledge of the staff and volunteers, use discretion in answering questions about KVMR, and refer as necessary to an appropriated KVMR officer or spokesperson.

Signature _____ **Date:** _____

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KVMR Board Candidate Packet

Introduction to the KVMR Board of Directors

Becoming a board member of KVMR is a serious commitment of your time, talents and resources. As a member of the Board, you will be expected to participate in all aspects of Board membership. Examples of this include attending Board meetings, attending events sponsored by the Board and participating on Board committees.

The most important relationship you will have is with the general manager. The relationship between the general manager and any individual board member is collegial, not hierarchical. The general manager is accountable only to the full Board, and no board member has authority individually. The general manager and the board members are equals.

As a member of the Board, you will be called upon to establish policies for KVMR programs and events. It is very important that you understand the difference between your role as a board member and the role of staff, especially the general manager.

A board member serves as an ambassador for KVMR in the community. You are expected to promote the mission of KVMR with friends, colleagues and other organizations that you are affiliated with. All board members are selected for the strengths and resources they bring to KVMR.

Finally, serving as a board member to KVMR must be rewarding and provide you with personal satisfaction. Although your job is challenging, it can also be a source of lasting experiences, an opportunity to meet interesting people, learn more about the community in which you live and the knowledge that your contribution made a difference. The typical time commitment for a KVMR board member is 5-10 hours a month.

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Governance Overview

Year Founded: 1978

Legal Name of the Corporation: Nevada City Community Broadcast Group, Inc.

Mission: KVMR entertains, informs and challenges its listeners with a diverse mix of music, news, opinion and information. The Station seeks to improve its listeners' lives with timely, relevant and engaging programming. KVMR gives voice to the community and celebrates the music of the world.

Composition of the Board of Directors: Twelve (12) seats, including four (4) seats elected by KVMR volunteers and eight (8) seats elected by the Board of Directors. In addition, the KVMR general manager serves as a non-voting member of the Board.

Terms of Office: Three (3) years, with a maximum of two consecutive terms. Terms begin on October 1st concurrent with the beginning of the KVMR fiscal year.

Election Calendar: Applications are due no later than thirty (30) days prior to the August General Meeting for volunteer elected seats or the September Board meeting for Board elected seats.

Standing Board Committees: Executive Committee, Financial Review Committee, Board Development Committee, Station Development Committee, Fund Development Committee

Annual Budget: Approximately \$1,000,000

For more information: Please contact theboard@kvmr.org

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Application to Serve on the KVMR Board of Directors

I declare that I am a candidate for the KVMR Board of Directors. I recognize that, as a director, I will have fiduciary responsibility to the public to act in an informed and prudent manner. I recognize that, as a director, I will have a duty to represent the public at large and to act in their best interests and not those of any faction thereof. I understand that serving as a director is a job which requires that I:

- Prepare for and regularly attend scheduled Board meetings;
- Serve on at least one committee;
- Become familiar with KVMR Bylaws, policies and financial statements;
- Be a member/supporter of KVMR making an annual financial contribution at a level that is meaningful to me;
- Sign the KVMR Board Member Agreement;
- Participate in fundraising for station operations and capital campaigns; and
- Fulfill a complete three (3) year term of office.

I understand that the qualifications of an effective board member include:

- A minimum of two (2) years of experience in a non-profit organization which may include experience as a board member, committee member or the equivalent is preferred;
- Experience working effectively in small teams; and
- Familiarity with KVMR Bylaws, policies and a working knowledge of the KVMR Board process.

I understand that the process for consideration and election as a Board member includes the following:

- Comply with deadlines set forth by the Board Development Committee;
- Submit this KVMR Board of Director Application;
- Attend a KVMR Board meeting (strongly encouraged);
- Attend a Board Development Committee interview;
- Attend a General Meeting or Board Meeting for election depending on the Board seat sought; and
- Submit the KVMR Board Member Agreement after election.

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Board of Directors Application

Please e-mail theboard@kvmr.org to request
a fillable version of this form.

NAME:

ADDRESS:

PHONE NUMBER:

EMAIL:

OCCUPATION:

EDUCATION:

PROFESSIONAL EXPERIENCE:

NON-PROFIT BOARD / COMMUNITY LEADERSHIP EXPERIENCE:

ENDORSEMENTS: Include up to 5 endorsements from community members

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Board of Directors Application

STATEMENT OF INTEREST (maximum length: 500 words total for all questions below).

- Why are you interested in serving on the KVMR Board of Directors
- Why will you make a good Board member?
- What do you love about KVMR?

My signature below indicates that I have read and agree to the terms of this application as well as to the KVMR Board Member Contract to the Board of Directors.

SIGNATURE:

DATE:

Please submit application to:

Email: theboard@kvmr.org
Or Mail to: KVMR Board of Directors
120 Bridge St.
Nevada City, CA 95959