

**Nevada City Community Broadcast Group (KVMR)
Board of Directors Meeting
KVMR Community Room
120 Bridge Street
Monday, July 30, 2018 - 6:30 p.m.
Approved Minutes by Therese Tesene, Board Scribe**

CALL TO ORDER

The Regular Meeting of July 30, 2018 of the Board of Directors of the Nevada City Community Broadcast Group (KVMR) was called to order at 6:33 p.m. in the KVMR Community Room, 120 Bridge Street, Nevada City, CA 95959, by President David Franco.

ROLL CALL

The President called the roll:

PRESENT: Directors Harriet Diamond, John Hensley, Barbara Jicha (Treasurer), Diane McIntire, Phil Ritti, Richard Sharkey, and David Franco (President).

ABSENT: Directors Phil Northcutt, Elisa Parker (Vice President), and Adela Wilcox (Secretary).

STAFF PRESENT: Julie Chiarelli, General Manager.

REVIEW AND APPROVAL OF AGENDA

Motion by Director Ritti, seconded by Director Hensley, and carried unanimously, 7-0-3-0, with Directors Northcutt, Parker, and Wilcox absent, approving the agenda as submitted.

APPROVAL OF MINUTES

Motion by Director Hensley, seconded by Director Diamond, and carried unanimously, 7-0-3-0, with Directors Northcutt, Parker, and Wilcox absent, approving the Minutes of the KVMR Board of Directors Regular Meeting of May 21, 2018 as submitted.

ACCEPT COMMITTEE REPORTS

Motion by Director McIntire, seconded by Director Diamond, and carried unanimously 7-0-3-0, with Directors Northcutt, Diamond, and Wilcox absent, accepting the committee reports as submitted.

PRESIDENT'S REPORT

President Franco stated concerns about his role as president with specific concerns that the executive committee has not met yet. He asked for help in setting up monthly committee meetings and encouraged board members to help each other. President Franco stated that he will provide a hard copy of the board member handbook to Director Jicha.

GENERAL MANAGER'S REPORT

General Manager Chiarelli reviewed her report. She stated that 105.7, the Bridge, is stable with 24 syndicated programs being aired and will not be staffed 24 hours per day. She is wondering if it is time to send out a press release regarding the new station offering news, ideas, and culture for tomorrow's generation. General Manager Chiarelli informed the Board that the FY '19 budget will include a request for a part-time operations coordinator for 105.7. KVMRx will move into the green room and 105.7 will be where KVMRx currently is located in the control adjacent to the community room. Board members were reminded to submit pet photos for a 2019 Pet Pin Up calendar.

BOARD COMMITTEE REPORTS

BOARD DEVELOPMENT COMMITTEE (BDC). President Franco explained the roster he prepared listing all Board member terms and appointment dates. He stated that Elisa Parker will be seeking a second term for the volunteer-appointed seat. He asked Board members to look for prospective board member candidates for board-appointed seats. Discussion ensued regarding ways to find prospective board members.

EXECUTIVE COMMITTEE (EC). President Franco stated that the EC needs to meet soon.

FINANCIAL REVIEW COMMITTEE (FRC). Director Jicha reviewed the FRC report stating that we are doing really well with revenues up and expenditures down. We paid off the small loan in June and are taking the initiative to find alternative financing of the \$1.4 million loan. The budget is being prepared and will be presented to the Board at its next meeting. It has been determined that the Blackbaud software approved to manage the membership, donor, and volunteer databases will not work for the station. Director Jicha stated that the General Manager is looking to see if our property insurance includes business interruption insurance, and if not, how much it would cost to attain.

STATION DEVELOPMENT COMMITTEE (SDC). Director Ritti stated that the SDC is working on the strategic plan that needs to be updated every five years. It is the desire of the Board to have the strategic plan in place so that future annual budgets can be developed to follow the strategic plan. Director Ritti will provide the General Manager with the strategic plan for feedback from staff after the next SDC meeting before presentation to the Board at the next Board meeting.

FUND DEVELOPMENT COMMITTEE (FDC). Director McIntire stated that the very successful Open House included a tour of the Nevada Theatre backstage. She thanked Harriet Diamond for getting the station cleaned up. The Birthday Party in Pioneer Park was also very successful. Director McIntire stated that Adela Wilcox did a fantastic job. The FDC is thinking of a Woodstock theme next year's summer event. The FDC is working on welcome postcards for new residents.

ADJOURNMENT

Motion by Director Ritti seconded by Director Diamond, and carried unanimously, 7-0-3-0, with Directors Parker, Northcutt, and Wilcox absent, to adjourn the meeting. Meeting adjourned at 8:15 p.m.

Next Board Meeting: August 27, 2018, 6:30 p.m.
KVMR Community Room
120 Bridge Street
Nevada City, CA